

## GUIDELINES FOR COUNTRY PERSPECTIVES SURVEY

**1 Collect preliminary information about possible contentious points**  
in Germany and Arab countries  
Sources: own experiences, colleagues, media reports

**2 Identify target countries**  
Germany + 1-3 Arab countries

**3 Draft questionnaire**  
Start with more general questions  
Include exemplary contentious points and opinions  
Circulate questionnaire among the perspective paper group for revision  
  
Revise cover letter for the survey according to topic  
Revise general information letter for survey participants according to topic

**4 Identify experts and stakeholders**  
Target groups: scientists, policy makers / government agencies,  
industry, religious groups, NGOs  
  
Minimum of one per group, balanced between countries  
Select according to expertise vs. reputation  
Select additional substitutes in case of drop outs  
  
Identification of experts/stakeholders is key to the whole process!

**5 Contact identified experts/stakeholders**  
with general information letter

**6 Send questionnaire to final participants**  
Include 'technology paper'  
Set deadline for return!

**7 Data analysis (first round)**  
Summarize consensus and conflicting opinions  
separate for each target country  
Add expressed motives, justifications, interests from the data  
Add quantitative distribution for each conflicting opinion and justification  
Identify exemplary quotes

**8 Send country specific summary to participants**  
Ask for approval/disapproval to consensus and conflicting opinions  
Ask for detailed justification in case of disapproval

**9 Data analysis (second round)**  
Revise summary according to approval/disapproval rates  
and additional information

**10 Write country perspective chapter**  
based on the final summaries for each country